

March 23, 2020

To: All Prospective Proposers

Re: Addendum No. 1
RFP GD 20-06
Third Party Claims Management

Please note the following information for this RFP.

For those of you wishing to participate in the preproposal teleconference on **March 26, 2020 at 10:00 am**, please follow the below instructions.

1. Participants dial:

Toll-free: 1-866-906-7447

Toll/International: 617-939-0999

2. When prompted, dial the below access code followed by the # sign.

Participant: 2073961#

The following commands can be performed during a conference by the Participants.

Conference Calling – Keypad Commands

Command	Description
*0	Speak to a live operator.
*6	Mute/unmute your own line.

Please note the following questions/clarifications:

1. Question

Is it possible to obtain the annual claims count and the average number of annual hearing attended?

Response

Claims Count including Medical Only and Lost Time:
2015-50
2016-69

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2017-51
2018-45
2019-46

Annual hearings attended:

2015-18
2016-48
2017-58
2018-66
2019-35

Average annual hearings- 51

Average claims count-52

The due date for proposals remains April 8, 2020 at 2:00 pm.

This Addendum No. 1 shall become a part of the contract document and scope of work and shall be taken into consideration when preparing your proposal; you are hereby notified accordingly.

Sincerely,

Deborah Howard

Deborah Howard
Director of Procurement