



Greater Dayton Regional Transit Authority

901 LUDLOW BATHROOM RENOVATION IFB GD 21-07

4 South Main St. 45402

Pre-Bid Meeting / Site Visit

Wednesday, May 5, 2021, 12:30 PM

ATTENDEES: Please sign the attendance Sign-in Sheet

INTRODUCTIONS:

Ruth Reed, Senior Purchasing Agent
Alex Smith, Manager of Engineering
Joseph Gitzinger, Facilities/Infrastructure Manager
David Henners, Champlin Architecture, Architect for this project
Jay Derenthal, Champlin Architecture, Architect for this project

GENERAL: IFB package including bid specifications and drawings can be found online at <http://proc.greaterdaytonrta.org/>

OVERVIEW OF SCOPE OF WORK: Joe Gitzinger, Alex Smith, David Henners and Jay Derenthal.

QUESTIONS AND ANSWERS:

Please submit all questions in writing and submit to Ruth Reed at reed@greaterdaytonrta.org

SITE VISIT: Bus available for transport to the Ludlow Bldg – all are welcome to ride.

BID BASICS:

- 1) Bid Submittal Due Date – Sealed bids shall be received **by June 18, 2021 @ 2:00 PM** and should be sent to: Director of Procurement, Greater Dayton Regional Transit Authority, 4 S. Main Street, Dayton, OH 45402. Any bids received after this time will not be opened and shall be returned to the bidder.
- 2) Delivery of Bid – If you are not going to hand deliver the bid, please allow a minimum of five (5) additional working days for the delivery of mailed bids
- 3) Bid Opening – 2:00 pm on June 18, 2021. WSP 2nd Floor Multi-purpose Room - 4 S. Main St. Facility. If you will be attending the bid opening, plan to arrive at least 20 minutes early as there is no parking available at our facility and you will need to locate public parking.
- 4) Additional Site Visits - (if necessary) are acceptable. Notify on site staff when arriving and call ahead 24 hours if you need to get in the building.
- 5) Channel of Communications – **All communications and Questions shall be directed to Ruth Reed of RTA (email: reed@greaterdaytonrta.org).** The RTA and Champlin Architecture will respond as quickly as possible to your questions and if deemed appropriate, include the question and response in an addendum for all bidders. **The deadline for questions and clarifications is May 24, 2021.**

- 6) Basis of Award – The award of this contract is based on the lowest responsive and responsible bidder. This project will be awarded as a single prime contract to a single prime contractor.
- 7) Awarding of Project Timeline – Once bids are received, the PM and architects will review the bids and make a determination of the lowest responsive and responsible bid. Their recommendations will be forwarded to the RTA board for final review and approval.
- 8) Project is State of Ohio sales tax exempt.
- 9) The project is slated to be delivered based on the accepted bid. This project does contain a liquidated damages clause. Notice to Proceed is anticipated mid-August.
- 10) Bidders are encouraged to read all portions of the bid package and technical specifications, not only to familiarize themselves with the administrative rules, but if there are any questions or problems during construction, the IFB bid package will govern.
- 11) DBE Participation – RTA welcomes DBE participation but has a goal of 0%.
- 12) Bid Bond/Performance Bond
 - Bid Bond - 10% of the total bid amount, certified check, cashier's check or bid bond.
 - Performance Bond – 100% of the contract amount.
- 13) Prevailing Wages - This is a prevailing wage project. Current prevailing wages are included in the bid package for reference. After award, certified payrolls are required.
- 14) Phasing - Utilities and Service Interruptions – The RTA, at 901 Ludlow Campus, is an active facility and will remain in operation throughout the construction schedule. All phasing is to be developed and implemented by the successful bidder once reviewed and approved by the RTA prior to construction. Any shutdowns or interruptions need to be coordinated with site personnel a minimum of 48 hours in advance and approved prior to beginning work.
- 15) Permitting – Is required and applicable permits must be pulled from the local or state authorities having jurisdiction and are required to have official inspections by state or local inspectors. Contractor shall be responsible for submitting, paying for, and obtaining any and all required permits and inspections. Special Privilege Permits from the City of Dayton to utilize any areas of the streets or sidewalks are also Contractor's responsibility, if applicable.

End of Meeting

*This agenda does not supersede or represent the formal IFB bid package, nor addenda – use is for informational manner only.