

July 8, 2021

To: All Prospective Proposers  
Re: Addendum No. 2  
Legal Notice No. GD 21-11  
Printing Services

Following are questions received and RTA's responses.

- Q1:** For the sample requirement, there is not a file for the back side of the System Map, are we to print just the one side?
- R1:** Yes, one side.
- Q2:** For the sample requirement, there is not a file for the Interior Bus Sign?
- R2:** See attached. Note - these are laminated. As a reminder, If your firm needs artwork to create the samples, please request a CD file for pickup or supply me with an ftp site for upload. The files are too large for regular email.
- Q3: **Specific Print Media – Community Report**** – do you have a sample to provide for specifications? Specifications aren't clear for –  
page count ( 24+cover or 24 including cover)  
stock for cover and text  
cover size and coating
- R3:** 8.5 x 11 (11 x 17 sheets landscape orientation and bound by saddle stitch with staples. It would likely be 20 pages plus cover. Cover would be 80# with semi-gloss coating. Inside pages should be non-gloss 70#.
- Q4: **How To Ride the Bus**** – please clarify fold/ final size or provide a sample.
- R4:** See attached. The Tapp Pay Smart Card brochure is attached. This is tri-fold, double-sided. Prints on a semi-gloss 70#. This is our current "How to Ride" brochure.
- Q5: **Job Application**** – specs for ink indicate 3/0 and pages indicate 2 sided. Does this print both sides of the sheet – 3/3?
- R5:** Yes.

- Q6:** **RTA Connect Consumer's Guide** – the specs indicate a total of 20 pages with 10 sheets of 11 x17. 10 sheets would fold to 8 ½ x 11 for a total of 40 pages. (each 11 x17 if folded in half would be 4 pages). Please indicate 20 pages (5 sheets of 11 x 17) or 40 pages. Also, would this page count be “ plus cover” ?
- R6:** The cover would be printed on 80# semi-gloss.. This is another material that could change in size as policies change. This would be 20 pages front and back (5 sheets of 11 x 17) plus cover.
- Q7:** Please confirm the **bus schedules** are on 70# offset, the sample provided appears to be on a lighter weight stock – 50-60#?
- R7:** Downgraded recently to cut costs. We may go back to 70# in the future. Please print 60# since that's what we are using now.
- Q8:** **Letterhead** – is it ok to print with a 4/c build for the PMS colors?
- R8:** Yes.
- Q9:** Is there a possibility the bid due date could be extended?
- R9:** Yes. The bid due date has been changed as follows:
- From: July 26, 2021 at 2:00 p.m.  
To: **July 29, 2021 at 2:00 p.m.**
- Q10:** Section 6.0 Cost and Pricing – In today's paper market of continually rising costs, is it possible to have an escalation clause as related to paper costs?
- R10:** It is possible to have an escalation clause. You would have to propose one to be approved by RTA, and it would have to have maximum annual escalations. Your amounts quoted on the bid form would have to reflect the maximum increase in price each year, i.e. you would have to calculate and include each price, not just put “subject to a maximum increase of x%.
- Q11:** Do you have to bid the option years?
- R12:** No, you do not have to bid the option years, just Years 1-3.

This Addendum No. 2 shall become a part of the scope of work and contract documents and shall be taken into consideration when preparing your proposal; you are hereby notified accordingly.

Sincerely,

*Tamea Wiesman*

Tamea Wiesman, CPPB  
Senior Purchasing Agent